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Moving Tips Checklist

Send Change of Address To:

- _____ Post Office: give forwarding address.
- _____ Charge accounts, credit cards.
- _____ Subscriptions: requires several weeks notice.
- _____ Friends and relatives.
- _____ Bank: transfer funds, arrange check-cashing in new city.
- _____ Insurance: Notify new location for coverage: Life, health, fire, auto.
- _____ Automobile registrations: transfer of car title registration if necessary; also driver's license; city windshield sticker; motor club membership.
- _____ Utility Companies: gas, light, water, telephone, perhaps fuel; get refund of any deposits made; arrange in new town for immediate service.
- _____ Route men: laundry, paper boy, milk man; changeover services.
- _____ School records: ask for copies or transfer of children's records.
- _____ Medical, dental, prescription histories: ask doctor and dentist for referrals; transfer needed prescriptions; eyeglasses, x-rays.
- _____ Church, club, civic organizations: transfer memberships; get letter of introduction.
- _____ Pets: ask about any regulations for licenses, vaccinations, tags, etc.

And Don't Forget To:

- _____ Empty freezer: plan use of foods.
- _____ Defrost freezer-refrigerator: place charcoal to dispel odors.
- _____ Have appliances serviced for moving.
- _____ Call cable company and/or leave remote antenna equipment.
- _____ Clean rugs or clothing before moving: Have them moving-wrapped.
- _____ With your moving counselor, check insurance coverage, pacing and unpacking labor, arrival day, various shipping papers, method and time of expected payment.
- _____ Plan for special care needs of infants.

And On Moving Day:

- _____ Carry currency, jewelry, documents with you; or use registered mail.
- _____ Plan for transporting pets; they are poor traveling companions if unhappy.
- _____ Carry traveler's checks for quick, available funds.
- _____ Let close friend or relative know route and schedule you will travel, including overnight stops; use this person as a message headquarters.
- _____ Double check closets, drawers, shelves to be sure they are empty.
- _____ Leave all old keys needed by new tenant or owner with agent or REALTOR®.